



**GURUGRAM BRANCH OF NORTHERN INDIA REGIONAL COUNCIL OF THE
INSTITUTE OF CHARTERED ACCOUNTANTS OF INDIA**

(Setup by an Act of Parliament)

2A, Pavilion Building, 2nd floor, Sector 14, Mehrauli Road Gurugram

Date:19.7.2023

SPECIAL GENERAL MEETING NOTICE

Notice is hereby given that the Special General Meeting of **Members of NICASA of Gurugram Branch of NIRC of ICAI** will be held on Saturday, 19th August 2023 at 11.00 A.M. at 2A, Pavilion Building, 2nd floor, Sector 14, Mehrauli Road Gurugram to transact the following business:

- (i) To elect **Six** members of the Managing Committee of Gurugram Branch of NICASA of NIRC for the year 2023-2024 and
- (ii) To transact such other business as may be brought before the meeting with the permission of the Chair.

Vipin Agarwal

CA. Vipin Agarwal
Chairman NICASA of Gurugram branch NIRC of ICAI

NOTES:

Eligibility of the Voter

(i) Members eligible to vote - Every student who is a member of the Students' Association on 1st day of April 2023 i.e. undergoing Articles/Audit training in Gurugram Region of NIRC, shall be entitled to vote provided he or she continues to be a member on the date of election.

Eligibility of the Candidate

- (ii) Every student who fulfills the requirement at (i) above shall be eligible to stand for election to the Managing Committee of the Students' Association to which he/she belongs provided the un-expired period of training is not less than 12 months.
- (iii) Any student desiring to stand for election shall submit a nomination form along with necessary fee to the Chairman, Gurugram Branch of Northern India Chartered Accountants Students' Association of Northern India Regional Council of ICAI, 2A, Pavilion Building, 2nd floor, Sector 14, Mehrauli Road Gurugram between 09:00A.M. to 04.00 P.M. on all week days other than Saturdays, Sundays and Gazetted Holidays duly signed by the Candidate and by the Proposer and Secunder, both of whom shall be persons entitled to vote in the election. The withdrawal of nominations shall also be submitted at the same address.
- (iv) Each nomination form shall be accompanied by a fee of Rs. 25/- by bank transfer as per the details mentioned, which will not be refundable under any circumstances.
- (v) Nomination forms are annexed herewith.
- (vi) The Election shall be held by Single Transferable System.
- (vii) The election shall be by poll of members present at the meeting. No proxy will be allowed.
- (viii) Students will have to produce their Identity Card issued by the Institute of Chartered Accountants of India (ICAI)/Admit card of any ICAI Examinations or any Photo id Proof (e.g., Voter id card/driving license/Aadhaar Card/Passport or any other photo id issued by Govt. of India) with Registration Letter issued by ICAI to participate in AGM and cast their votes.
- (ix) The Chairman of the meeting shall announce the name of all candidates elected and his declaration shall be final.
- (x) For more details, refer to the Chartered Accountants Students' Association Rules.

Send RTGS/NEFT payment to below bank account of NIRC of ICAI.

Name of the bank:	Axis Bank
Account name:	Gurgaon Branch of NIRC of ICAI
Account no. (Full Account no.)	91001002666182
Account nature (Savings/current)	Saving Account
IFSC Code of the bank	UTIB0000056
<ul style="list-style-type: none">• For Reference – After making the payments Kindly sent acknowledgement slip with your Name, Registration no., UTR No. & Payment Details on email – gurgaon@icai.org	

Important Dates relating to Elections of Members to Northern India Chartered Accountants Students' Association Gurugram:

1.	The last date and time of receipts of nominations	09 th August 2023 up to 3 PM
2.	The last date and time for withdrawal of nominations	13 th August 2023 up to 3 PM

**NOMINATION FORM OF CANDIDATE FOR ELECTION TO THE MANAGING COMMITTEE OF
GURUGRAM BRANCH OF THE NORTHERN INDIA CHARTERED ACCOUNTANTS STUDENTS'
ASSOCIATION (NICASA) 2023-2024**

To
The Chairman
Gurugram Branch of Northern India Chartered
Accountants Students' Association
2A, Pavilion Building, 2nd floor, Sector 14, Mehrauli Road Gurugram

Date: _____

Dear Sir,

We, the undersigned articulated/audit assistants and members of the Northern India Chartered Accountants Students' Association Gurugram being qualified to vote in the election of 6 members to the Managing Committee of the NICASA Gurugram for the year 2023-2024 do hereby nominate Shri/Ms. _____ an articulated/audit assistant and member of NICASA Gurugram, as a candidate for the election to the Managing Committee of NICASA Gurugram to be held _____ in the premises of **ICAI Bhawan, Gurugram**.

(1) Name of the Proposer

Registration No. _____
Date of Enrolment _____
Date of Completion of Articles _____
Address of Proposer _____

**Signature of the Proposer as per
record of ICAI**

Mobile: _____

E-mail: _____

Name of the Principal _____
Membership No. _____

(2) Name of the Seconder

Registration No. _____
Date of Enrolment _____
Date of Completion of Articles _____
Address of Seconder _____

**Signature of the Seconder
as per record of ICAI**

Mobile: _____

E-mail: _____

Name of the Principal _____
Membership No. _____

I _____ being an articulated/audit assistant and a member of the Gurugram Branch of Northern India Chartered Accountants Students' Association agree to stand for the above election to be held on _____ in the premises of **2A, Pavilion Building, 2nd floor, Sector 14, Mehrauli Road Gurugram**. I give an undertaking that if elected; I agree to devote time for the Association. I enclose herewith acknowledgement/transaction id/UTR no. of the prescribed fee of Rs. 25/- payment made details sent on email – gurgaon@icai.org.

Name of the Candidate

Registration No. _____
Date of Enrolment _____
Date of Completion of Articles _____
Address of the Candidate _____

**Signature of the Candidate
as per record of ICAI**

Mobile: _____

E-mail: _____

**Pl. paste
latest
Photo of
the
Candidate**

Name of the Principal _____
Membership No. _____

- Notes:**
1. The last date and time of receipt of nominations is, 09th August 2023 upto 3:00 PM
 2. The last date and time for withdrawal of nominations is: 13th August 2023 upto 3:00 PM
 3. If the information given in this Nomination Form is found wrong/false/incorrect as per record of ICAI, the form shall liable to be cancelled and the decision of Returning Officer in this regard shall be final.

ELIGIBILITY FORM

To
The Chairman
Gurugram Branch of Northern India Chartered
Accountants Students' Association
2A, Pavilion Building, 2nd floor, Sector 14, Mehrauli Road Gurugram

Date:

Dear Sir,

I, Ms. /Mr. _____, hereby inform you that

I am serving as an Articled/ Audit Clerk under Mr. _____ of

M/s. _____, Chartered Accountants. My articled/

audit service registration number as per Institute Register is _____

and my article ship has commenced from _____ and completing on

_____. I am therefore entitled to contest for election of the students of

the Managing Committee of NICASA Gurugram.

Place:

Date:

Name of the Student _____

Countersigned by _____

Name of the Principal _____

Membership No. _____

Signature

PRINCIPAL'S NO OBJECTION CERTIFICATE (NOC)

To
The Chairman
Gurugram Branch of Northern India Chartered
Accountants Students' Association
2A, Pavilion Building, 2nd floor, Sector 14, Mehrauli Road Gurugram

Date:

Dear Sir,

I, CA. _____, hereby confirm that Ms. /Mr.

_____ is serving as an Articles Student under Me. I

am aware that He / She is contesting for NICASA Gurugram Managing committee Elections scheduled on

_____ and I have no objection to his / her active participation in activities of Gurugram NICASA during

The year 2023-24.

Thanking You,

Yours Faithfully,

CA. _____

Membership No. _____

Designation. _____

Place. _____

Date. _____